Is your area of focus an issue that:

___ involves teaching and learning?
___ is within your locus of control?
___ you feel passionate about?
___ you would like to change or improve?

___ Reflect on your area of focus in light of your values and beliefs; how things got to be the way they are; and what you believe about teaching and learning.

Describe:

___ the situation you wish to change or improve;

___ the evidence you have that the area of focus is a problem; and

___ the critical factors that affect your area of focus.

___ Explain the situation you intend to investigate by hypothesizing how and why the critical factors you’ve identified affect that situation.